
Children's Ministry Coordinator

Children's Ministry's focus: To bring glory to God by proclaiming what Jesus has done for us to our children and our neighbors' children, by making the Gospel visible to them in our authentic relationships, heartfelt worship, selfless service, and dependence on God's Spirit, and by integrating them into this community of faith.

Who we're looking for: A person who loves Jesus, understands their need for grace, and believes that the Holy Spirit is in the business of renewing hearts through prayer, the teaching of the Word, the faith of parents, and the love of the community of faith.

Job Description:

To prayerfully lead Hope Community Church to glorify God through the spiritual nurture and development of our children and our neighbor's children.

Essential Functions:

- 1. Developing Ministry Teams**
Recruit, organize, and equip the adults of Hope into healthy teams which help us further develop and implement the Children's Ministry Vision at Hope.
- 2. Equipping Parent's for Ministry**
Encourage the spiritual maturity of parents by providing childcare during worship, developing classes on Biblical parenting, coaching parents on the spiritual nurture of their children, and including parents in every aspect of the ministry.
- 3. Recruit, Train, and Coordinate Volunteers**
Recruit, screen, schedule, equip, and lead teachers and ministry assistants for each age group up through 5th Grade. This includes the selection and distribution of curriculum consistent with the teachings of the Reformed faith; the training of teachers; and the purchase and maintenance of classroom equipment.
- 4. Helping Children Internalize the Gospel**
Develop a ministry that is more relational than programmatic, teaches children through both word and deed that they are saved by the grace of God in Christ and not by being good, and prepares children to be healthy members of a church body. This will include such ministries as children's worship, age appropriate teaching, and inclusion in adult worship whenever possible.
- 5. Advocate For Children and Their Families**
The Children's Ministry Coordinator is to help the church recognize and maximize our impact on our children for Christ by functioning as the chief advocate for children and their families on the church staff, developing the Children's ministry budget, and promoting Children's Ministry within the church.

Core Competencies:

- Love for God, Children, and Families
- A Winsome, Gospel Character
- Understanding of Children's Intellectual, Emotional, and Spiritual Development
- Volunteer Recruitment, Coordination, and Retention
- Team Building
- Ability to Engage in Healthy Conflict Management
- Administration of Curriculum and Supplies



Requirements:

Training in Early Childhood Development or Experience Teaching Children
The ability to Recruit, Train, and Coordinate Adults
A familiarity with Covenant Theology and the primacy of the family in Spiritual education
A Complimentarian View of Marriage
A Reformed Understanding of Infant Baptism

Assets:

Experience or training in Children's Ministry
Experience or training in Volunteer Coordination
Leadership Experience
Familiarity with Microsoft Office

Hours and Compensation:

15 hours/week salaried
Potential to develop into a full time job
Pay determined by experience

What this person would initially do after joining the staff:

1. Evaluate current:
 - a. Health & Safety Procedures
 - b. Classroom sizes and age breakdowns
 - c. Curriculum
 - d. Sunday Morning Volunteer Positions and Support Structure
2. Form a Children's Ministry Advisory Team to:
 - a. Pray for Children, Parents, and Volunteers.
 - b. Provide feedback on Children's Ministry needs and ways to implement the Children's Ministry Vision at Hope.
 - c. Explain and Promote Hope's Vision for Children's Ministry within the Congregation.
3. Develop a plan for Equipping and Training Teachers.
4. Develop a plan for Teaching Parents How to Share Their Faith with Their Children
5. Explore ways to better prepare pre-teens and their parents for transition into Corporate Worship
6. Develop structures to facility community among our children and their families